# NCDB Accessibility Web Policy

## PURPOSE:

The National Center on Deaf-Blindness (NCDB) is committed to ensuring equal access to information through its technologies, web pages, electronic documents, services, and resources for all its constituencies. This policy establishes standards for the accessibility of web-based information and services considered necessary to meet this goal.

## SCOPE:

This policy applies to all NCDB web assets used to conduct public-facing core project business or activities.

## POLICY:

### New Project Web Pages and Electronic Documents (W-PEDs):

All new web pages and electronic documents (W-PEDs) published or hosted by NCDB will be in compliance with the World Wide Web Consortium’s (W3C) standard: Web Content Accessibility Guidelines (WCAG) 2.0, A and AA conformance level.

### Legacy Pages and Electronic Documents (L-PEDs):

Web pages previously published are considered Legacy Pages and Electronic Documents (L-PEDs). L-PEDs will be evaluated based on such things as usage statistics, impact on users, technical assistance priorities, and ease of repair, and will be addressed based on assessed priority.

### Specific Requests for Access to Legacy or Archived Pages:

Upon request for access by an individual with a disability, L-PEDs will be updated to be in compliance with the W3C WCAG 2.0, A and AA conformance level, or the content will otherwise be made available in an equally effective accessible format in a timely manner.

“Equally effective” means that the alternative format communicates the same information as the original web page. For interactive applications or service pages, “equally effective” means that the end result (e.g., registration) is accomplished in a comparable time and with comparable effort on the part of the requester.

Requested L-PEDs in archive status (A-PEDs) (e.g. no longer in use but in an asset retention plan) will be made available in an equally effective accessible format to any individual eligible for and needing access to such web content, by revision or otherwise.

### Undue Burden and Non-availability:

There are certain circumstances in which compliance is not achievable. Where compliance is not technically possible or may require extraordinary measures due to the nature of the information and the intent of the web page or document, NCDB will write a report detailing why compliance is not feasible and include an outline as to how the information will be made available to individuals with a disability in an equally effective alternative manner.

## REPORTING A CONCERN:

If you find the format of any material on our web pages interfere with your ability to access information, please contact the NCDB Site Administrator. To enable us to respond in a manner most helpful to you, please indicate the nature of your accessibility problem, the preferred format in which you would like to receive the material, the web address of the requested material, and your contact information.