**Action Planning Form**

Group: Literacy Workgroup Facilitators: Nancy Steele, **Julie Durando, Rose Moehring**

The categories below represent areas of information that each group should produce within their groups to the greatest extent possible. It is recognized that all groups have different needs in terms of what information is needed, and also that time is limited and some information may be produced in follow up work after summit. What is important is that the information is sufficient to drive the work of the group forward post summit.

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| **Settings and Needs** |
| What does the network need? What are our shared concerns? | What are our agreements?Whatt are our disagreements? |
| Top 3 Priorities were:1. Marketing tools/methods for Literacy Site-Show how it can make life easier. Demonstrate how it can be addressed in natural environments and linked to IEP. Connect to Common Core-use state examples. Tie in with Communication. Enc. Dept. of Ed. to link to this site. One page flyer. 30-60 second video clip. Add links to site emphasizing connection go math and science. Place for inexperienced teachers to learn. Teacher testimonials of successfully using site-Testimonial Thursdays (Shawna has some). Twitter and Facebook promotion. Literacy in action. Pinterest, FAQ sheet. Share with NDBEDP. Use key words so easy to find.
2. Linkage to Research (include use of CELL material-has a good home to school section)
3. Family Engagement and Partnership-literacy at home. Share Cell guide/pop sheet and Literacy checklist with families. Use of technology to address literacy. Vroom app for parents/partner with someone who knows how to make an app for kids with disabilities. Cross cultural.
4. Para Educators and Team Tip Sheets. How teachers can use this site to help para’s.
 | Top 3 areas were voted on. Did not see a lot of disagreement |
| Other questions you could consider: Who can help: Research-grad students, NCDB Librarian, Perkins? University of Utah, Professional organizations, Parent Centers. What are key experiences in this area that inform the decisions we make or have made?What barriers have we experienced and what have the methods/mechanisms been for overcoming them? Need more public awareness of the site.  |

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| **Action details** |
| **Goal(s):** |
| **Activities/outputs** | **Inputs** | **Timeline** | **Commitments/shared Leadership** | **Who will benefit** | **How can others contribute** |
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| How would you prioritize the work? Scale (number of states impacted), likelihood or ease of completion (how much is it going to demand in time and resources, how ugly is it do you do the easiest or hardest first),urgency, degree of relationship to goal,  |

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| **Resources: What resources will support the activities and outputs?** |
| Collaborations (within the DB network and outside the DB network) |
| Potential partners (those who - implement practice, with authority, with influence over practitioners and families) |
| Existing efforts that could be partnered with (what can they offer, how is it connected to the work, potential shared goals, concepts, vocabulary) |
| Successful individuals with expertise who can mentor and support others in the network |
| Events that relate where partnerships, resources, and knowledge could be built |

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| Communication Plan: How will we continue to communicate and work together? (Structure, roles, technology) |
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| Follow up information and activities: What would you do to inform the network and enlist new collaborators? |
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