**Action Planning Form**

Group: Facilitators:

The categories below represent areas of information that each group should produce within their groups to the greatest extent possible. It is recognized that all groups have different needs in terms of what information is needed, and also that time is limited and some information may be produced in follow up work after summit. What is important is that the information is sufficient to drive the work of the group forward post summit.

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| **Settings and Needs** |
| What does the network need? What are our shared concerns? | What are our agreements?What are our disagreements? |
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| Other questions you could consider:What are key experiences in this area that inform the decisions we make or have made?What barriers have we experienced and what have the methods/mechanisms been for overcoming them? |

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| **Action details** |
| **Goal(s):** |
| **Activities/outputs** | **Inputs** | **Timeline** | **Commitments/shared Leadership** | **Who will benefit** | **How can others contribute** |
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| How would you prioritize the work? Scale (number of states impacted), likelihood or ease of completion (how much is it going to demand in time and resources, how ugly is it do you do the easiest or hardest first),urgency, degree of relationship to goal,  |

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| **Resources: What resources will support the activities and outputs?** |
| Collaborations (within the DB network and outside the DB network) |
| Potential partners (those who - implement practice, with authority, with influence over practitioners and families) |
| Existing efforts that could be partnered with (what can they offer, how is it connected to the work, potential shared goals, concepts, vocabulary) |
| Successful individuals with expertise who can mentor and support others in the network |
| Events that relate where partnerships, resources, and knowledge could be built |

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| Communication Plan: How will we continue to communicate and work together? (Structure, roles, technology) |
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| Follow up information and activities: What would you do to inform the network and enlist new collaborators? |
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